

# Hempstead Public Schools Parent Portal Agreement

## **You must agree to the following terms and conditions before proceeding:**

**The Hempstead Public School Union Free School District** will be utilizing one of the features available through our District's Student Information System called the PowerSchool Parent Portal. The portal provides parents/guardians with the opportunity of accessing the student information records of their children through a secure Internet connection.

Access to your child's grades and attendance through PowerSchool is being provided to you as another form of communication with teachers and administrators with the goal of supporting your child's education. Please read these guidelines carefully.

Participating parents/guardians will be expected to act in a responsible, ethical, and legal manner, as well as to abide by and support the following guidelines:

1. Keep your Username and Password confidential. Best practice is not to share your log-in information with your child as there is parent-specific information that should not be available to students. However, please share the grades and attendance data with your child to start a conversation about study habits and learning.
2. It is your obligation to determine which parents or guardians are able to access records. By logging into the PowerSchool Parent Portal, you accept that you are duly authorized to view the site. Users will not attempt to gain unauthorized access to the district system or go beyond their authorized access. This includes attempting to log in through another person's account or access another person's files. Inappropriate use will result in termination of a user's privilege.
3. Parents who identify a security problem with the PowerSchool Parent Portal must notify the Technology office immediately at 516-434-4100.
4. Parents who are identified as a security risk to the Parent Portal or any other **Hempstead Public School** computers/networks will be denied access to the Portal.
5. Parents will not attempt to harm or destroy data of another user, school or district network, or the Internet. Anyone found to be violating Data Privacy laws will be subject to legal prosecution.
6. The way the due date of an assignment is displayed and the frequency of posted grades may vary from teacher to teacher. It could mean the date the assignment was recorded in the grade book or the date the assignment is due. If the information is not available in the Class Description in the Parent Portal, contact your child's teacher.
7. **Hempstead** reserves the right to monitor, inspect, copy, review and store at any time, and without prior notice, any and all usage of the PowerSchool system and any and all information transmitted or received in connection with such usage. All such information files shall be and remain the property of the school district. No user shall have any expectation of privacy regarding such materials.
8. I release the Hempstead Union Free School District from any and all liability for damages arising out of the unauthorized access to this account.

**By signing, you "AGREE", as a parent or guardian, I have read and agree with this policy and understand that access is designed for the educational support of my child's education.**

Parent Name: \_\_\_\_\_

Student(s) Name: \_\_\_\_\_

Parent eMail address: \_\_\_\_\_

Parent Signature: \_\_\_\_\_

## **Hempstead Public Schools Register and Access Parent Portal**

1. Fill out the Parent Portal Agreement Form - include current email address.
2. Parent or guardian must bring in person, to the front desk of the attending school (ABGS Middle School or Hempstead High School), the following items:
  - Parent Portal Agreement Form- Please fill in completely
  - Your child's progress report, report card, or sending school schedule for verification purposes
  - Your Photo ID
3. Within one week, after the Technology Office verifies the above information, you will receive an email with instructions and assigned access codes for creating your individual account.
4. If you have any questions regarding access and setting up your account, you may contact the Technology office at 516-434-4100 or email [powerschool@hempsteadschools.org](mailto:powerschool@hempsteadschools.org).